

Barony of Stormhold
Baronial Officers Meeting Minutes

ZOOM, STORMHOLD.
HELD ON FRIDAY, 29 JANUARY 2021 AT 7.30 PM

Chair: Amelia de la Mere

Minute taker: Amelia de la Mere

Attendees: Brian dorcha ua Connall, Miriam bat Shimeon, Michael de la ferret, Magnus Thorbjornson,
Ute von Tangermunde, Thorfinn Hrolfsson, ffride wlfssdotter, Heather, Chris

Apologies: Seumas MacThorsteyn, Dafydd of the Glens, Hugh Fortesmains

AGENDA ITEM #	TOPIC	RESPONSIBILITY/ ACTION
1.	Welcome to the meeting. Meeting Commenced:	Time: 7.30pm
2	Approval of 2021 Yarra contract and associated fees Motion: To continue weekly Monday Night Crafhall at Coulson Reserve as associated costs for 2021.	M: Miriam S: Magnus Passed
13	Meeting closed	Time: 7.45pm

Dear Cheryl,

2021 Society for Creative Anachronism Allocations

Society for Creative Anachronism current hire agreement ended on 31st December 2020.

This letter outlines access, fees & charges and special conditions for the Agreement from 1st January – 31st December 2021, in addition to information required by Council.

Yarra's *Hirer Agreement* contains the Conditions of Use and is provided with this letter.

Access

1 Jan – 31 Dec 2021		
	Pavilion	Sports Ground
	Coulson	Coulson
Mon	6:00pm – 10:00pm	6:00pm – 10:00pm

Fees & Charges

Fees & Charges	
Item	2021
Professional cleaning fee	NA
Utilities – electricity, water	NA
Maintenance	NA
Pavilion access	\$455.45 per season x 2 seasons
Ground access	*Inclusive in pavilion access
TOTAL (INC. GST)	\$910.90

* Ground fees & charges to be reviewed for future agreements

DR

Council are in the process of updating terms & conditions for all user groups, including regulating fees & charges with the view of standardising arrangements for regular hirers. Hire fees for concession groups are based on a contribution to cost recovery of facility management. As a guide please refer to the Yarra website for the [2020/21 budget](#). The Society for Creative Anachronism are currently charged x2 Seasonal Fees for pavilion use only (page 70).

Special Conditions

1. Council must be notified in advance of any bookings that are no longer required.
2. Additional booking requests will be charged at the casual hire rate in line with Council endorsed [casual hire fees](#).
3. Designated exclusive storage space is provided in Coulson pavilion.
4. The kitchen is available for use, no designated storage space in the kitchen is allocated.
5. Ensure the *Key Holder Checklist* is completed on departure of the venue.
6. If the facility is found in an unacceptable condition, photos must be reported to recreation@yarracity.vic.gov.au within 24 hours. The most recent hirer is responsible for the condition of the facility.

Information required by Council

In order to accept this allocation, the following information is required:

- *Hirer Agreement* must be agreed to and signed by two representatives from the hiring organisation within 14 days.
- Council financial records indicate that a key bond of **\$400** is currently held for **Society for Creative Anachronism** which is an accurate reflection of the two keys currently issued.
- Copies of the following documents:
 - Valid certificate of currency (minimum \$20 million public liability insurance)
 - Annual Report (including financials)
 - AGM minutes
 - 2020 membership & participation data (age, gender and post codes)
 - Names and contact details of SCA committee/key contacts

Once the information outlined above has been provided, in addition to any further details that may be useful, Council will recommend a proposal for 2022 which will enable the club to plan accordingly.

If you have any questions in the interim please contact me directly to discuss.

The City of Yarra wishes you an enjoyable and successful year.

DK