

## Barony of Stormhold

### Baronial Officers Meeting Agenda

COULSEN RESERVE, STORMHOLD. TO BE HELD ON MONDAY, 06<sup>TH</sup> OF MAY 2019 AT 7:30PM

Chair:  
Minute taker:  
Attendees  
Apologies:

AGENDA ITEM #	TOPIC	RESPONSIBILITY/ ACTION																																																																						
1	Welcome to the meeting. <i>Meeting Commenced:</i>	Time:																																																																						
2	Previous minutes to be accepted:  Monday, 25th of March 2019	M: S: Passed Y/N																																																																						
3	Correspondence: Lease agreement – John Gardner																																																																							
4	Business arising from previous minutes:  4.1 Advertise Herald, Hospit and Dep Sen – Magnus 4.2 Poll for Quarterly Bash – Miriam 4.3 Poll for Dancing alternatives – Magnus  Quotes: Fencing Equipment – Seumas Heavy Equipment - Mikhaila	N Y N																																																																						
5	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">#</th> <th style="text-align: center;">Role</th> <th style="text-align: center;">Name</th> <th style="text-align: center;">Report</th> <th style="text-align: center;">Warrant</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">5.1</td> <td>Baron/Baroness</td> <td>Brian/Miriam</td> <td></td> <td style="text-align: center;">-</td> </tr> <tr> <td style="text-align: center;">5.2</td> <td>Seneschal</td> <td>Magnus</td> <td style="text-align: center;">Attached</td> <td style="text-align: center;">26/12/19</td> </tr> <tr> <td style="text-align: center;">5.3</td> <td>D. Seneschal</td> <td>Vacant</td> <td style="text-align: center;">NTR</td> <td></td> </tr> <tr> <td style="text-align: center;">5.4</td> <td>Reeve</td> <td>Cecilia</td> <td style="text-align: center;">See below</td> <td></td> </tr> <tr> <td style="text-align: center;">5.5</td> <td>Knight Marshal</td> <td>Mikhaila</td> <td style="text-align: center;">Attached</td> <td></td> </tr> <tr> <td style="text-align: center;">5.6</td> <td>Capt. of Archers</td> <td>Michael</td> <td style="text-align: center;">NTR</td> <td></td> </tr> <tr> <td style="text-align: center;">5.7</td> <td>Hospitaller</td> <td>Vacant</td> <td style="text-align: center;">NTR</td> <td></td> </tr> <tr> <td style="text-align: center;">5.8</td> <td>Rapier</td> <td>Seamus</td> <td style="text-align: center;">NTR</td> <td style="text-align: center;">25/11/19</td> </tr> <tr> <td style="text-align: center;">5.9</td> <td>Constable</td> <td>Clara</td> <td style="text-align: center;">NTR</td> <td></td> </tr> <tr> <td style="text-align: center;">5.10</td> <td>Herald</td> <td>Vacant</td> <td style="text-align: center;">NTR</td> <td style="text-align: center;">11/3/19</td> </tr> <tr> <td style="text-align: center;">5.11</td> <td>Webminister</td> <td>Gillucan</td> <td style="text-align: center;">Attached</td> <td style="text-align: center;">3/2020</td> </tr> <tr> <td style="text-align: center;">5.12</td> <td>Arts and Sciences</td> <td>Benedict</td> <td style="text-align: center;">NTR</td> <td style="text-align: center;">25/11/19</td> </tr> <tr> <td style="text-align: center;">5.13</td> <td>Lists</td> <td>Amelia</td> <td style="text-align: center;">Attached</td> <td></td> </tr> </tbody> </table>	#	Role	Name	Report	Warrant	5.1	Baron/Baroness	Brian/Miriam		-	5.2	Seneschal	Magnus	Attached	26/12/19	5.3	D. Seneschal	Vacant	NTR		5.4	Reeve	Cecilia	See below		5.5	Knight Marshal	Mikhaila	Attached		5.6	Capt. of Archers	Michael	NTR		5.7	Hospitaller	Vacant	NTR		5.8	Rapier	Seamus	NTR	25/11/19	5.9	Constable	Clara	NTR		5.10	Herald	Vacant	NTR	11/3/19	5.11	Webminister	Gillucan	Attached	3/2020	5.12	Arts and Sciences	Benedict	NTR	25/11/19	5.13	Lists	Amelia	Attached		
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6	<b>Events</b> <b>Past Events-Wrap-up</b> Bash Mar - Attached  <b>Current Events:</b> Jun Bash – La Trobe – No archery <b>Event Planning:</b>	Magnus																																																																						

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	Jul Bash – John Gardner Aug Bash – Sep Bash – Oct Bash – John Gardner Nov Bash – Dec Bash – (William Marshal)  MidWinter– Update Attached William Marshall – Expression of interest to run KWSS/Winterfeast coronation 2019 – Planning meeting for proposals.																			
7	<b>General Business</b> <table border="1" data-bbox="248 629 1193 882"> <thead> <tr> <th>#</th> <th>Item:</th> <th>Actioned by:</th> </tr> </thead> <tbody> <tr> <td>7.1</td> <td>Monthly Bash</td> <td>Magnus</td> </tr> <tr> <td>7.2</td> <td>Budget review required – Cost of facilities Vs profits Alternatives to storage locker Alternatives of site</td> <td>Cecilia</td> </tr> <tr> <td>7.3</td> <td>Use of Square – wireless payment at events</td> <td>Cecilia</td> </tr> <tr> <td>7.4</td> <td>Banking of collect funds</td> <td>Cecilia</td> </tr> </tbody> </table>	#	Item:	Actioned by:	7.1	Monthly Bash	Magnus	7.2	Budget review required – Cost of facilities Vs profits Alternatives to storage locker Alternatives of site	Cecilia	7.3	Use of Square – wireless payment at events	Cecilia	7.4	Banking of collect funds	Cecilia	M: S: Passed:			
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8	<b>Other Business:</b>																			
9	<b>Next Meeting</b> <i>Monday 24<sup>th</sup> Jun 2019</i>																			
10	<b>Action Items:</b> <table border="1" data-bbox="248 1120 1193 1308"> <thead> <tr> <th>#</th> <th>Item:</th> <th>Actioned by:</th> </tr> </thead> <tbody> <tr> <td>10.1</td> <td>Poll for Dancing</td> <td>Magnus</td> </tr> <tr> <td>10.2</td> <td>Advertise vacant positions</td> <td>Magnus</td> </tr> <tr> <td>10.3</td> <td>Bash – Jun- La Trobe</td> <td>Magnus</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	#	Item:	Actioned by:	10.1	Poll for Dancing	Magnus	10.2	Advertise vacant positions	Magnus	10.3	Bash – Jun- La Trobe	Magnus							Comp: Y/N Y/N Y/N Y/N Y/N
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12	<b>Meeting Closed</b>	Time: .																		

Attachments:

#### **4. Outstanding Business**

**4.1 –**

**4.2 –** General response to poll was that monthly was preferred as it allowed them an option to attend if they wanted to and that it was a lot easier in their day. Taking the increase from \$5 to \$20 to \$30/hr and attendance it is not economically viable to continue to use the current site for the same hours as we currently do. Alternatives are being investigated, such as rotation of site usage and alternate sites that allow archery.

Reports:

**5.1 Baronage** – Brian/Miriam

**5.2 Seneschal** – Magnus

Past month has been busy with Festival and Chess challenge.

We are actively looking into alternatives for the bash including Waverley Archers and Kew City archers at Hays Paddock.

Monthly bash as per general business.

**5.3 D. Seneschal** –Vacant–

**5.4 Reeve** –Cecilia

#### **Bank accounts as of 12 April 2019**

Community Solutions one \$976.14

Cash Reserve Bonus \$4683.83

#### **Income**

Regular Activities

Craft Hall - \$150

Dance - \$51

Bash - \$127 + \$15 archery

#### **Events**

Chess Challenge bookings to date: \$230

#### **Expenses**

\$910 hall hire for Chess Challenge

**5.5 Knight Marshal** – Mikhaila

Monthly Bash – Heavy - four fighters, nil fencing. No incidents, quiet month due to festival.

**5.6 Capt. of Archers** – Michael –

**5.7 Hospitaller** – Vacant

**5.8 Rapier** – Seaumas – NTR

**5.9 Constable** – Clara –

**5.10 Herald** – Vacant –

**5.11 Webminister** – Gillucan –

#### **Summary**

Lochac WordPress installation update

Website timezone

Regnum page update

**Lochac WordPress installation update** - During the last month, the Kingdom Webwright and Masonry team deployed an update (5.1.1) to the Lochac WordPress server, affecting all hosted sites – including Stormhold's. Most of the changes are invisible, or only affect the backend of the site. Therefore editors and administrators may notice the difference, but the general populace should not.

There is an option to install a plugin that mimics the 'classic' (pre-update) interface. I do not feel the need to avail myself of it, but if other editors wish to have the plugin installed I am happy to facilitate that.

The update does not seem to have adversely affected any aspect of the site; all functionality appears to be in order.

**Website timezone** - The end of daylight savings time necessitated a manual change to the time offset setting on the Stormhold WordPress page, since the automatic "Melbourne" setting has been found to be buggy. This may have been rectified in the update, but testing would be required to determine if this is so.

**Regnum page update** - A plan was proposed last month to update the Regnum/Contact List page with blurbs explaining the roles of the Baronial Officers. Implementation of this idea is still pending, as other matters have been occupying the Webwright's attention.

In general, the website and the rest of the Barony's digital presence is stable.

**5.12 Arts and Sciences** – Benedict –

Apr Bash – Item of clothing for torso – Nill entrants.

**5.13 Lists** - Amelia –

Apr Bash – List by Þorfinn Hrólfsson

**Entrants:**

Dafydd of the Glen

Cormac Lenehan

Aidan Mac Dara

Brennan halfhand

Marshal in charge – Hanbal Al Barbari

**Format** - Valhalla tourney

Tourney - 1 Brennan

Tourney - 2 Cormac

Tourney - 3 Brennan

**Winner** Sir Brennan halfhand

**6 – Events**

**MidFeast:** Status Report 30th April: Midwinter

1. Venue: The Burgher Hall is booked and I have paid the deposit. I have inspected it, and the following observations might be made:

(i) It is long and narrowish, but nothing is too far away. It is shiny, new, beautiful to look upon and pretty close to ideal for our purpose. The table at the far end will be sufficient for all the buffet.

(ii) The kitchen is up-to-the-minute shiny and has a good-looking stove, extensive bains-marie, one of those 2-minute dish-washer hoods and a serving hatch.

(iii) There are no hooks on the walls, but period wall hangings may be suspended from dowelling and rested on top of the air-conditioners. We are allowed to use blu-tack if we wish; but I dowelling would be better.

(iv) There is abundant street parking outside, and those wishing to come by train will find it very close to Calyton station.

2. Date: August 3rd. I have not heard anything from KG yet, to see if they would like a tourney in the morning, with lunch. I have suggested this to TEs.

3. Constab and General Assistance: Amelia and Folkve are pencilled in, plus other members of Vox Monicae as needful.

4. Casting is pretty much complete. I even have a lutenist (Cormac)

5. Puppets: Alaine will do this.

6. Silly subtitles: I will do this. Estel will be in charge.

7. Dance band: organized (Emma, Kaitlyn, Paul). Probably need a drummer; me to ask Rodrigo.

8. Script: Still to do. It won't take me long once I get time to concentrate on it.

(3->8 haven't advanced any further because I had a major project to finish. This is now complete.)

YIS Dafydd

**7 – General Business**

**7.1 – Monthly Bash** – Site hire has increased from \$20/hr to \$30/hr. In last 12 months we have lost roughly \$1000 due to bash site hire, with price increase this will result in \$2000 loss at the same rate of usage. Bash at the current site is poorly attended in months that are too hot, too wet or when other events are held (festival or other events). To this end it is intended to hold bash at the current site quarterly and hold events elsewhere in the “off months” such as Chess Challenge, Winterfeast, Baronial championship and William Marshall. This will result in four other “monthly” bash activities to be co-ordinated at alternate sites. This will require us to organise events that members will want to come to and may encourage members to show up to bash as some one will have made an effort to run an event for their enjoyment.

**7.2 – Budget Review:**

**COSTS FOR GROUNDS HIRE – REGULAR ACTIVITIES 1 JAN 2018-31 DEC 2018**

A) Coulson reserve - \$871.2

B) Fitzroy Church hall - \$862.5

C) John Gardiner Reserve - \$1771

D) Total: **\$3504.7**

**INCOME FROM REGULAR ACTIVITIES 1 JAN 2018 – 31 DEC 2018**

A) Monday training and craft hall - \$1164.05

B) Thursday dance - \$473.5

C) Monthly Bash and archery at John Gardiner - \$748

D) Total: **\$2385.55**

**Notes:**

Fitzroy hall costs are calculated based on self-reported actual use.

John Gardiner does charge for cancelled bookings at late notice (e.g. if weather is bad on the day).

**7.3 – Use of Square:** The kingdom is encouraging branches to adopt Square - Cheryl can probably provide some information on this too, as it is used at gate, particularly at Festival. Square does cost some money to obtain and maintain, but greatly reduces time spent on administration for event runners, reeves and the BoD treasurer and auditors.

**7.4 – Banking of funds:** Stormhold (and other branches) are also being encouraged to move away from the deposit system we have been using whereby someone takes the money gathered at an event, then deposits the same amount from their account into the Stormhold account. Instead, those who collect cash at events are asked to deposit the cash directly into the Stormhold account. This is a significant change in practice for our barony, but apparently one that has been pushed for some time!